

Name:

Volunteer Activity Preferences

Category	Function	Duties	Interest
Education	Instruct school groups , camp, community service groups of various ages	Follow the curriculum guide Physical activity to demonstrate ideas- e.g. walking, squatting *Training is provided	Check: <input type="checkbox"/>
	Assist with school groups , camp and other visiting groups	Set up/clean up Assist with projects Can include moderate lifting, pulling, etc	<input type="checkbox"/>
Restoration/ Conservation/ Stewardship	Raptor Program -Cleaning and feeding -Handler/Education	Light physical activity Daily chore can be shared *Training provided Familiar with bird activity Able to relate specific data about bird, habitat, reproduction, feeding. Handling can be strenuous esp. for arms *training provided	<input type="checkbox"/>
	Wild Life Conservation Support Wood ducks or bluebirds -Wood ducks led by Bob Shaffer Reef Monitoring Oyster Propagation Program	Maintain boxes and monitor bird activity according to Cornell Guidelines. Mild to moderate physical activity. *Training provided Shallow water catch/release fishing over reefs Maintain data on catch. Done from kayak or canoe, can use CBEC equipment NEW Need to identify a manger and team for to manage growers and oyster planting. Conservation manger to provide information to this team	<input type="checkbox"/>
	Property Maintenance (routine and special event)	Trail and property maintenance to include buildings, ponds, boardwalks, piers, blinds, signage, etc. Use light to heavy equipment e.g. lawn tractor, back hoe, trimmers, chain saws. Any and all construction skills are sometimes needed. Work ranges from light to heavy physical activity.	<input type="checkbox"/>
	Housekeeping (routine and special event)	Includes the Visitor Center and the Arts and Education building. Window washing, interior and exterior dusting, deck hosing and sweeping, window washing, bathroom cleaning, etc. Light to moderate physical activity	<input type="checkbox"/>
	Ad hoc volunteers	For special projects of a temporary nature, e.g. planting grasses, seeding oysters or other grant research. May require moderate physical activity.	<input type="checkbox"/>
Administration	Visitor Center 9-4 daily	Shared activity. Sales, memberships, light cleaning, kayak/canoe rentals Light physical activity *training provided	<input type="checkbox"/>
	Fundraising	Organize, plan and carry out an event with approval of Executive director Assists with special events by sponsor solicitation, marketing helping on day of event Light physical activity	<input type="checkbox"/>
	Grant Writing	Be part of the team that develops grants. Past experience is helpful. Attention to detail is a must.	<input type="checkbox"/>
	PR, Marketing	Web site maintenance Social media links Newsletter External communications Some requires particular computer skills and/or writing skills. Can be an ongoing or ad hoc function	<input type="checkbox"/>
	In Kind Solicitation	Working with the staff, manage CBEC's wish list. Solicit very specific donations. Good PR skills a must.	<input type="checkbox"/>